



શ્રી ગોવિંદ ગુરુ યુનિવર્સિટી (ગુજરાત એક્ટ નં ૨૪/૨૦૧૫ દ્વારા સ્થાપિત)
Shri Govind Guru University (Established vide Gujarat Act No. 24/2015)
AFFILIATION FORM - ACADEMIC YEAR 2022-23

To,
The Registrar,
Shri Govind Guru University, Government Polytechnic Campus
Gadukpur Godhra, Dist.: Panchmahal- 389001

Subject:

Application of Affiliation for: New College/Continuation/Additional Course/Permanent/ Addition of Programme in existing College with Shri Govind Guru University for the Academic Year 2022-23

1. Name and Address of the Society/Trust:	
Registration Number of the Trust/Society: Please submit the copy of registration certificate and trust deed/society deed.	
Name:	
Address:	
Taluka:	
District:	
Pin Code:	
Phone No. with STD Code	
Email ID	
Web site	

2. Name and Address of the College (Existing/Proposed)	
Name	
Address	
Taluka	
District	
Pin Code	
Phone No. with STD Code	
Email ID	
Web site	
Has Gujarat Government issued NOC?	Yes/No/Not Required. If yes submit the copy of NOC
NCTE/AICTE/MCI/DCI/BCI/CCH given the recognition/approval to the college?	Yes/No/Not Required. If yes submit the copy of recognition/approval letter
If applied in INC/ NCTE / AICTE / MCI / DCI/ BCI/CCH, indicate date of application and enclosed the copy of same.	
Details of adequate Financial Provisions made for the proposed college / course/ programme by the trust for next three years	
Details of provisions made/ available for running of new college/course/programme for at least three years without any aid from external sources i.e. College Buildings including no. class rooms, no. of laboratories, no. of faculty rooms, principal rooms, Principal bungalows, staff quarters, seminar	



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rooms, auditorium, computer labs, security equipment, Library, Internet facility, washrooms, students activity rooms, Girls Common Room, Hostels, sports ground, canteen, Health Centre in the proposed/existing college by the trust. (Minimum 15 sq.ft area per students in lecture/seminarrooms/library and minimum 20 sq.ft. area per students in each of the laboratories)	
Details of the corpus fund in form of Government Securities /FDR submitted in the University towards adequate financial provisions	

3. Details of Academic Programmes for which Affiliation is Proposed:

Name of Faculty	
Name of Programme/Course	
Under Graduate/ Post Graduate/PG Diploma/Diploma/Certificate	
Academic Year	
Main Subject	
No. of Division & Intake	
Type of Education proposed i.e. Co-Education/Women	

4. Required Information as per Section-40 of Shri Govind Guru University Act:

1 Population of Village / Town/City	
2 Name, Address and other Details of nearby Colleges within the 25 Sq KM of proposed/existing college, which providing same education	
3 Type of Education provided by nearby existing colleges(Only Women/Co-education)	
4 Name, Address, Intake, Stream and other details of existing Higher Secondary Schools within 25 Sq KM of proposed New /existing college	
5 Name, Address and other details of existing GIDC/Industries within 25 Sq.KM of proposed New/existing college	
6 Expected available Intake of Students in proposed/existing college/course/programme	
7 Brief Objective/ vision/mission for Opening New College/starting new course/programme	
8 Expected advantage to the particular area/society in opening of New College/new course/programme	



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5. What is present status of New/Existing College: Government/Grant in Aid /Un-Aided / SFI

6. Whether College (not Trust) is registered as a Minority College? : Yes/ No

7. If Yes, type of Minority Linguistic/Religion etc.: Linguistic/Religion

8. Name and Address of the Existing College/School run by the Society/Trust

No.	College Name	Programme Name	Name of University with affiliation

9. Land Availability (Attach all the records) (As per UGC Regulations 2009)

Sr.	Parameter	Details
1	Land Category	Other Area
2	Area Required as per Land Category(Acres)	5.0 Acres
3	Total Area Available (Acres)	
4	Land Details	Plot No.: Survey No.: Block No.:
5	Land Address	
6	Whether Land is owned by Trust/Society or on the name of the Trust/Society? (Attach 7/12, 8-A, 6 Certificates)	Yes/No
7	Whether Land is undisputed? If disputed, specify details of dispute with documents	
8	Whether Land is NA? If "Yes", mention NA Order and Date. (Attach NA Order)	
9	Whether Land is free of any debt? (Attach certificate)	
10	Whether the said land is demarcated by Fencing/boundary wall for the college	Yes/No
11	Whether the said land is contiguous?	Yes/No

10. Details of College Academic Building, Students Amenities and Sports Ground (Attach all the records i.e. Approved Plan-Estimates from Competent Authority, Building Use Certificates, etc.)

Sr	Particulars for Each Unit	No of Rooms	Total Area (in Square Meters)
1.	Class Room		
2.	Tutorial Room		
3.	Laboratory		
4.	Workshop/Seminar Hall		
5.	Computer Laboratory		
6.	Library/ Reading		
7.	Canteen		



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8.	Boys Hostel		
	Girls Hostel		
9.	Girls Common Room		
10.	Student Activity Room		
11.	Health Centre		
12.	Principal Office		
13.	Faculty chamber		
14.	Auditorium		
15.	Play Ground:		
16.	Other Students Amenities i.e. Post Office, Bank, Stationary shops, Milk Parlour etc.		
17.	Toilet-Washroom		

11. Total Instructional Area (Carpet Area) in Square Meter:

Particulars	For UG/PG	For existing Intake including Proposed/New Course/Programme			
		Numbers		Area	
		Required	Available	Required	Available
Class Rooms					
Tutorial Rooms					
Laboratories					
Drawing Hall					
Workshop					
Seminar Hall					
Computer laboratory					
Library and Reading Room					
Others Specify					
TOTAL					

12. Administrative/Amenities Area (Carpet Area) in Square Meter

Particulars	For existing Intake including Proposed/New Course/Programme			
	Numbers		Area	
	Required	Available	Required	Available
Principal/Director Office				
Board Room				
Office all Inclusive				
Department Offices				
Cabins for Head of the Departments				
Faculty Room				
Examinations Control Office				
Placement Office				
Central Stores				
Maintenance				
Security				
House Keeping				



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Pantry for Staff				
Toilet (Staff-Male)				
Toilet (Staff-Female)				
Toilet (Boys)				
Toilet (Girls)				
Boys Common Room				
Girls Common Room				
Cafeteria				
Stationery Stores and Reprography				
First Aid cum Sick Room				
Parking				
Play Ground				

13. Whether Governing Body been constituted? Yes/No

14. If Yes, mention last date of meeting:
 Also mention Constitution and Composition of the Governing Body

Sr. No.	Name and Address	Designation
1	Name: Phone No. with STD Code.: Mobile No.: Email:	Chairman/Secretary/ Member

*** (use separate sheet is space in-sufficient)**

15. Name and Designation of Head of the College (Principal)

Name	
Designation	
Type of Appointment	Permanent/Temporary/In-Charge/Officiating
Highest Qualification & Specialization	
Experience	
Total Experience	
Date of Birth	
Phone No. with STD Code	(O): (M):
Email Address	
Whether appointment Approved by Shri Govind Guru University or Other University? With mention the Approval Letter Number and Date	
Aadhar Registration No. (UID)	



16. Office Superintendent

Name of the Office Superintendent	
Qualification	
Date of Appointment	
Date of Joining	
Date of Birth	
Phone No. with STD Code	(O): (R): (M):
E-mail	
Aadhar Registration No. (UID)	

17. Details of Librarian

Name	
Designation	
Type of Appointment and Date of Joining	Permanent/Temporary/In-Charge/Officiating
Qualification & Specialization	
Experience	
Total Experience	
Date of Birth	
Phone No. with STD Code	(O): (R): (M):
Email Address	
Whether appointment Approved by Shri Govind Guru University or Other University? With mention the Approval Letter Number and Date	
Aadhar Registration No. (UID)	



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18. Teaching Staff for existing Intake including Proposed/New Course/Programme programme(s)

Sr. no.	Name	Category (SC/ST/SEBC/OTH/PH)	Designation & Type (Prof/Asso Prof/Asst Prof & Permanent/ Probation/Part-Time)	Qualification	Date of Joining	Pay Band, Grade Pay & Total Salary	University Recognition Letter No. & Date	Aadhar Registration No. (UID)
							UG: PG: Ph.D.	

* (use separate sheet is space in-sufficient)

19. Non-Teaching, Technical & Supporting Staff and Library Staff Details for existing Intake including Proposed/New Course/Programme

Sr	Name	Category (SC/ST/SEBC/OTH/PH)	Designation (Permanent /Probation/ Ad-hoc/Part time)	Qualification	Date of Joining	Pay Band, Grade Pay & Total Salary	Aadhar Registration No. (UID)

* (use separate sheet is space in-sufficient)



20. Library Facilities

Sr. No.	Particulars	Availability
1	Total Area of the Library	
2	Seating Capacity of the Library	
3	Reprographic Facility	Yes/No
4	Working Hours of the Library am/pm to am/pm
5	Library Networking Facility issued to the Students, faculty, staff etc)	Yes/No
6	Annual Library Budget (percentage of annual student fee collected)	
7	Number of Computers in Library	
8	Cyber Library area	Yes/No
9	Internet Facility	Yes/No
10	Type of Internet Connection	Wi-Fi/Broadband/other
11	Speed of InternetMbps
	Local Area Network If Yes, mention Server Hardware Configuration If Yes, mention Server Software Configuration	Yes/No Hardware Configuration: Software Configuration:
	Reading Room	Yes/No
	Drinking Water Facility	
	Toilet/Washroom	

20 (a). Details of the Library Books

Sr	Total Number of Titles	Total Number of Volumes	Number of Journals		Number of E-Journals	
			National	International	National	Internationals

21. Computer Facility

Sr	Program	Course	No. of Computers	Configuration	Peripherals with Configuration (Printers, Scanners, LCD Projector)

21 (a). Local Area Network Details:

.....

21 (b) Internet facility Details:

Internet Service Provider	
Type of Connectivity Leased	Line/Broadband/Dongle/.....



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Connection Type	Dedicated/Shared
Speed MBPS
Wi-Fi	Yes/No

22. Audited Balance Sheet Attached?

Yes/No

23. Financial Detailed: Deposits/ Bonds/ Cash and any other (Copy attached)

Sr. No.	Particular	Amount	Name of Bank	Deposits Receipt No. & Date

*** (use separate sheet if space is insufficient)**

24. Other Facilities

Sr.	Parameter	Availability
1	Language Laboratory	
2	All Weather Approach Road	
3	Potable Water Supply	
4	Electrical Generator	
5	Digital Library	
6	Parking Facilities	
7	Medical Facilities	
8	Insurance Facilities	
9	Reprographic Facilities in the College	
10	Sewage Disposal	
11	Telephone and Fax	
12	General Notice Board and Departmental Notice Boards	
13	Medical and Counselling Facilities	
14	College Website	
15	First Aid Facility	
16	CCTV Camera	
17	Fire Extinguisher	

I/We hereby undertake that:

1. The College has constituted a Governing Body and meetings of the Governing Body were held during the year, as well as Woman's Development Cell/Internal Complaint Committee, SC ST Cell, Anti Ragging etc.
2. The college will make payment course wise in the University towards development fund.
3. The emoluments including allowances that are required to pay to the teacher's and other employees of the College are and shall be in accordance with the grades allowances as per the rules of the UGC/State Government/Shri Govind Guru University. All the appointments of the teachers and other employees are strictly made in accordance with rules and regulations.
4. All the necessary facilities are provided to the students as per University norms.



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5. All the necessary funds such as Building Fund, Security Fund etc. are deposited in the Scheduled Bank.....Branch as directed by the University.
6. The College has complied with all the provisions of Shri Govind Guru University Act, 2015 and the provisions of Statutes, Ordinances, Regulations and Rules made in this behalf by the University from time to time.
7. The College has complied with all the provisions of University Grants Commission [Affiliation of Colleges by Universities] Regulations, 2009 published in the Gazette of India, 20th February, 2010 and UGC, New Delhi letter No.F.17/2007 (CPPI) dated 29th April 2010.
8. The College has complied with all the provisions of University Grants Commission [Affiliation of Colleges by Universities] (1st Amendments) Regulations, 2012 published in the Gazette of India, 26th March, 2012 and UGC, New Delhi letter No.F.17/2007 (CPPI/C) dated 20th April 2012.

(Name of the President/Secretary of Trust/ Society)

Note: Please attach separate sheet if the space is not sufficient in any part of the form